



Audubon Public Schools

Haviland Avenue School

240 South Haviland Avenue, Audubon, New Jersey 08106

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August 22, 2019

Dear Audubon Families,

I hope this letter finds you rested and excited for the 2019-2020 school year. We have had a very busy summer at Haviland planning and preparing for an exciting year ahead. In this letter you will find important information about your child's teacher as well as several new procedures.

School starts at 8:05am for all students on September 4th. September 4th and 5th are a 12:20pm dismissal for all students. Regular school hours are from 8:05am-2:35pm. Our students classes start promptly at 8:05 daily. Students who have arrived after the front doors have closed will be marked late.

Safety remains our first priority in Audubon. Arrival procedures have been adjusted to ensure the safety and security of all students. Students may enter anytime between 7:55 and 8:04. Students in Kindergarten will be entering the doors on the blacktop each morning. Staff will be waiting to help them to their destination. Students in first and second grade will enter the main doors. Staff will be stationed throughout the building to help direct students to their classrooms. Students will no longer be lining up on the blacktop prior to entering the building. Students should NOT be dropped off prior to 7:55. Staff is not available for supervision prior to this time.

We understand that traffic is heavy during arrival. This year I and several staff members will be out front opening car doors for families who choose to drive-up and drop-off students at the curb. If you are choosing this method for arrival, we ask that you remain in your car and let our staff help. This will allow us to keep the flow of traffic moving.

Crossing guards will be stationed at the following locations:

- Pine Street & Haviland Avenue
- Graisbury & Haviland Avenues
- Merchant Street & Haviland Avenue

Kindergarten dismisses at 2:25pm on the blacktop, first grade will dismiss at 2:30pm out back by Logan Avenue, and Second grade will dismiss daily at 2:35pm out front of Haviland. This staggered dismissal allows families with multiple students to pick up.

Please make sure to logon to your Genesis account. Electronic forms have been placed in this system and should be completed electronically. Don't forget to check out our school website. You can find valuable district and building information.

Below you will find your child's classroom assignment for the 2019-2020 school year. I am excited and eager to open Haviland as the Principal for the second year. Great schools are a result of dedicated staff, supportive parents, passionate administrators and a caring community. I look forward to seeing all of our **Hornets** on the first day.

Respectfully yours,



Adrienne McManis
Principal

Student Name _____

Teacher assignment: _____