



Audubon Public Schools

Administrative Offices

350 Edgewood Avenue · Audubon · New Jersey · 08106 · Phone: 856-547-7695 · Fax: 856-546-8550

www.audubonschools.org

Andrew P. Davis, Ed.D.

Superintendent
856-547-7695 Ext. 4102

Deborah Roncace

Business Administrator/Board Secretary
856-547-7695 Ext. 4104

Shamus Burke

Director of Curriculum & Instruction
856-547-7695 Ext. 4191

Noelle Bisinger

Director of Special Services
856-547-7695 Ext. 4152

August 17, 2020

Dear Haviland & Mansion Parents/Guardians:

KEYS (Keep Elementary Youth Safe) is an organized program for working parents, supervised by qualified adults with years of experience. All students from Kindergarten thru Sixth grade may attend the Keys program.

The KEYS program will be running at limited capacity and will be offered to registered students when they are attending in-person instruction (Monday/Tuesday or Thursday/Friday) afternoons only. We will close promptly at 5:00 PM. There will be no morning program at this time. Parents and guardians will be able to apply for the lottery.

Applicants applying for the lottery will be prioritized in the following order 1) First Responders, 2) Parents/Guardians that work outside of the home, and 3) Parents/Guardians that work from home. If a sibling is chosen their other sibling/siblings will be offered a spot as well. Your child/children will need to follow all KEYS policies and CDC guidelines. Children must follow DOH and CDC guidelines; they must social distance and are required to wear a face mask. Children are to bring their own lunch and snacks.

There is a \$25.00 per child registration fee for each school year. If your child/children are chosen for the program you will be committed to schedule and pay for the 2 days that your child/children are attending in-person instruction. Attendance slips will be filled out monthly with slip and payment for the full month due the Friday before the 1st of each month. Credit will only be given if a child is absent from school or leaves school before regular dismissal.

Pricing for the program includes a one-time per school year Registration Fee of \$25.00 per child. Daily fees are as follows:

RATE for One Child: \$ 9.00 per day till 3:30 @ Haviland and 4:00 @ Mansion
 \$12.00 per day till 5:00 @ Haviland and Mansion

FAMILY RATE for Two Children: \$12.00 per day till 3:30 @ Haviland and 4:00 @ Mansion
 \$17.00 per day till 5:00 @ Haviland and Mansion

FAMILY RATE for Three or more Children: \$17.00 per day till 3:30 @ Haviland and 4:00 @ Mansion
 \$22.00 per day till 5:00 @ Haviland and Mansion

If you are interested in your child/children attending the KEYS program please click on the link and fill out the application form to be entered into the lottery. Please complete a registration form for each child you would like to attend. [The application form must be submitted by Friday August 21, 2020.](#) If your child/children are picked for the program you will be notified by August 31, 2020.

Parents and Guardians that have a credit being carried forward from the 2019-20 school year are not guaranteed a spot in the program. You will be refunded your money if your child/children are not chosen in the lottery for this upcoming school year.

Thank you for your patience and understanding during these uncertain times.

Melissa Chisholm
KEYS Director

In partnership with our students, families, and communities, the Audubon Public Schools will educate all students by providing motivating and challenging learning experiences embedded in technology that prepare them to achieve the New Jersey Student Learning Standards at all grade levels, in a safe setting of mutual respect, in order to develop ethical, productive citizens who will contribute to the local and global community.